



MANAGEMENT COMMITTEE MEETING

MINUTES

Date: 20 May 2014 **Time:** 15:00 to 17:00 **Venue:** SAIPPA Offices, Bryanston

MEMBERS:

Mr Doug Kuni	Chairman		Present
Mr Dave Long	Member	IES Energy	Apology
Mr Thomas Garner	Member	Cennergi	Telecon
Mr Egmont Ottermann	Member	Pretoria Portland Cement	Present
Mr Brian Day	Invited	Cennergi	Present
Mr Jean Venter	Secretariat	Administrator	Present

1. WELCOME AND APOLOGIES

The chairman welcomed members present and noted the above apologies. The chairman advised that a quorum was not present. Mr Day advised that he was present on a guest basis as the previous resolution to co-opt him was not provided for in the constitution. Ms Mazibuko has not attended any meetings since election to the committee and it was **RECOMMENDED** that the member be removed from the committee.

[Cindy Maree]

2. READING AND CONFIRMATION OF MINUTES

The committee confirmed the minutes of the meeting that was held on 10 February 2014.

3. RESTRUCTURING PROPOSALS

The committee confirmed the notes of the meeting that was held on 8 April as an accurate reflection of the meeting outcomes. Mr Long advised that he was unable to put forward a viable proposal as was

contemplated in that meeting. The committee then debated the constitutional amendments proposed by the secretary in line with the wishes of the meeting of the 8th of April.

The committee supported a structure in the constitution where members provide strategic guidance to the management committee. The proposed role of the secretary general to be conducted by the chairman and a new clause to be drafted referring to the secretary general role as focusing on membership engagement and workgroup leadership. **AGREED** that the corporate secretary will update the constitution accordingly, circulate and table at the members meeting scheduled for June.

[Jean Venter & Cindy Maree]

The committee considered the formation of a number of portfolio workgroups and it was **AGREED** that the following persons would lead each workgroup.

Stakeholders and Representation – Chairman

Media and Communications – Chairman

Cogeneration – Mr Dave Long

Membership Development – Corporate Secretary

Knowledge Sharing and Technical Lectures – Secretary General

Wheeling (to participate in the EIUG Workgroup)- TBD

Members noted that government has committed to the implementation of the national development plan and **AGREED** that SAIPPA must align its views, lobby and representation actions accordingly. Messrs Day and Kuni to meet with Dr Eberhard of the National Planning Commission to discuss.

4. FINANCIAL REPORTS AND MEMBERSHIP

Members noted year to date management financial statements tabled by the secretariat as well as lists of prospective members managed by the secretariat.

AGREED

- a. That Mr Kuni will discuss payment of membership fees due with officials at Exxaro.
- b. The proposed retainer for Mr Kuni will only be implemented from 1 May provided that the members meeting ratify the arrangement.
- c. That Mr Kuni will take up associate membership of the association.
- d. That Mr Ottermann will draft a new member's invitation letter focusing on the needs of the various sectors with interests in independent power generation.

- e. To focus on prospective members Biotherm, Sasol New Energy, Amatola, DGF Suisse, General Electric, Anglo American, and Delmas Coal.

[Messrs Kuni, Ottermann and Venter, and Kelly Hirsch]

5. WEBSITE

The committee noted visitor statistics for the website of the organisation.

AGREED

- a. To put a twitter feed frame onto the website covering the twitter account of the association.
- b. That the chairman will write a monthly newsletter to members.
- c. To implement a Microsoft Yammer collaboration network for the association.
- d. To link the Yammer system to the twitter feed of the association.

[Doug Kuni, Jean Venter, Bruce Turner, Cindy Maree]

6. STAKEHOLDERS

Mr Day noted an invitation from BUSA for a workshop on energy security in South Africa and suggested that SAIPPA should participate.

AGREED that the chairman will represent SAIPPA at the BUSA workshop on energy security.

[Mr Kuni]

7. EVENTS PROGRAMME

The committee reviewed the events programme tabled by the secretariat.

AGREED

- a. To cancel the events scheduled for 12 and 15 July 2014.
- b. To focus on the event of 28 August and 11 September 2014.
- c. Events to be in the form of breakfast events from 07:00 to 09:30 at CCJ Woodmead and Old Mutual in the Cape.
- d. Attendance is open to anyone, can advertise externally.
- e. Members must pay to cover costs and non-members times 2.

[Egmont Ottermann and Eileen Shaw]

8. DATES OF MEETINGS/EVENTS FOR THE REMAINDER OF 2014

Tuesday 3 June 2014 – Members meeting at Secretariat

Thursday 28 August – Members event at CCJ

Thursday 11 September 2014 – Members event Cape Town

Thursday 16 October 2014 – Management Committee at Secretariat

Wednesday 19 November 2014 – Members event at CCJ

9. CLOSURE

The chairman thanked members and closed the meeting.

THUS READ AND CONFIRMED

CHAIRMAN

DATE