

6 JUNE 2016

MANAGEMENT MEETING

13h00-17h00

**Secretariat Offices,
Bryanston**

AGENDA

Date: 6 June 2016

Time: 13:00 to 17:00

Venue: SAIPPA Offices, Bryanston

MEMBERS:

Mr Sisa Njikelana	Chairman	Associate member	To attend
Mr Andrew Carr	Member	Sebenzana Consulting	Unconfirmed
Mr Dave Long	Member	Associate member	To attend
Mr Seelan Pillay	Member	Associate member	Unconfirmed
Mr Ian Langridge	Member	Associate member	Unconfirmed
Mr Wayne Glossop	Member	Wärtsilä South Africa	To attend
Mr Brian van Oerle	Member	Fieldstone Africa	To attend
Mr Yousuf Haffejee	Member	Associate member	Unconfirmed
Mr Jean Venter	Corporate Secretary	Secretariat	To attend

1. WELCOME AND APOLOGIES

2. QUORUM PRESENT -fifty percent of the members plus one shall constitute a quorum.

3. READING AND CONFIRMATION OF THE AGENDA

4. COMPETITION ACT STATEMENT

The following competition law caution is to be read out at the start of each SAIPPA meeting. The competition law caution should also be recorded in the minutes of each meeting of SAIPPA.

"Competition law caution:

In terms of SAIPPA's Constitution, SAIPPA members are required, at all times, to ensure that they are fully compliant with the Competition Act. In this regard, SAIPPA and its members will not engage in any discussion, activity or conduct that may contravene any provisions of the Competition Act. In particular, members shall not discuss, communicate or exchange any commercially sensitive information, including non-public information relating to prices, marketing and advertisement strategy, costs and revenues, trading terms and conditions, purchasing strategies, terms of supply, or distribution strategies. This applies not only to interactions in the context of formal SAIPPA meetings but also to discussions, communications or exchanges between members before, during or after SAIPPA meetings."

5. READING AND CONFIRMATION OF PREVIOUS MINUTES

APPENDIX A

- 11 April 2016

6. MATTERS ARISING FROM PREVIOUS MINUTES

7. PROGRESS REPORT BY ACTING SECRETARY GENERAL

8. UPDATE ON WORK PROGRESS

- Working Group Reports
- Partnership on Training and Development

9. BUSA ENERGY TASK TEAM

10. NEDLAC ENERGY TASK TEAM

11. STAKEHOLDER ENGAGEMENT

- ESKOM
- Invitation: Regional Ministerial Workshop on Water and Energy Crisis 20 June 2016
- DOE MOU
- Quarterly meeting with Nersa

12. PROPOSED SUPPORT FOR LEARNERS FOCUS WEEK 2016

13. PREPARATIONS FOR THE GENERAL MEMBERS MEETING

14. SAIPPA SEMINAR – 2ND JUNE 2016

15. FINANCIALS

APPENDIX B

- Financial Report

16. MEMBERSHIP MATTERS

APPENDIX C

- Membership Report
- Needs Survey Project
- Update on membership recruitment drive

17. ANNOUNCEMENTS AND EVENTS - UPDATE AND FUTURE

- **Update on announcements and events:**
 - Seminar by Sir David King, the UK Foreign Secretary's Special Representative for Climate Change - TOPIC: Renewable Energy: Investment, Innovation and Opportunity in a Post-COP21 World - 11 April 2016
 - Africa Utility Week & Clean Power Africa: CITCC - 17 to 19 May 2016
 - IPP Conference (an authorised side event by KPMG) - Africa Utility Week & Clean Power Africa: CITCC - 18 May
 - Tshwane International Trade and Infrastructure Investment Conference (TITIIC): CSIR International Convention Centre; 17 – 19 May 2016
 - Gas Africa 2016: Maslow Hotel; 31 May - 1 June 2016
 - Sustainable Energy Seminar – CSIR International Centre – 1 June 2016
- **Future announcements and events:**
 - SADC High Level Ministerial Workshop; Gaborone, Botswana; 20 June 2016
 - 6th Zambia International Mining & Energy Conference & Exhibition, Zambia; 23-24 June
 - 2016 IEEE PES PowerAfrica Conference; Livingstone, Zambia; 28th June – 2nd July 2016
 - POWER-GEN & DistribuTECH Africa: Sandton Convention Centre; 19-21 July 2016
 - The Global African Investment Summit Kigali - 5-6 September 2016 - Partnership Enquiry

- 11th Southern African Energy Efficiency Convention (2016 SAEEC) on 08 - 09 November 2016, at Emperors Palace, Johannesburg
- Mozambique Gas Summit & Exhibition; Joaquim Chissano International Centre, Maputo; 8-11 November 2016

18. DATE OF NEXT MEETING

- 1st August 2016

19. CLOSURE



MINUTES

Date: 11 April 2016 **Time:** 13:00 to 17:00 **Venue:** SAIPPA Offices, Bryanston

MEMBERS:

Mr Sisa Njikelana	Chairman	Associate member	Present
Mr Andrew Carr	Member	Sebenzana Consulting	Present
Mr Dave Long	Member	Associate member	Apology
Mr Seelan Pillay	Member	Associate member	Apology
Mr Ian Langridge	Member	Associate member	Present
Mr Wayne Glossop	Member	Wärtsilä South Africa	Apology
Mr Brian van Oerle	Member	Fieldstone Africa	Apology
Mr Yousuf Haffejee	Member	Associate member	Present
Mr Jean Venter	Corporate Secretary	Secretariat	Present

1. WELCOME AND APOLOGIES

The chairman welcomed members present and noted the above apologies. A quorum was present.

AGREED to send a gift basket to Mr and Mrs Long.

[Adrie da Silva]

2. READING AND CONFIRMATION OF MINUTES

The committee confirmed the minutes of the meeting that was held on 15 February 2016.

3. COMPETITION STATEMENT

The meeting **NOTED** the Competition Act cautionary notice tabled.

4. REPORT BY THE CHAIRMAN

A pre-circulated written report on industry activities, by the chairman, was **NOTED**.

Members debated the difficulty of lobbying for grid access solutions when access issues are raised anecdotally by members. Members were advised that SAIPPA cannot be a member of the Southern Africa Power Pool as this is limited to utilities only. The “Eskom War Room” was discontinued some time ago.

AGREED

- a. To include a register of industry conferences and events in the board report of the secretary general, indicating the participation role of SAIPPA or otherwise.
- b. To write to members of SAIPPA to solicit examples where Eskom processes or cooperation is handicapping independent power projects. Mr Langridge to draft the letter.
- c. To meet with the grid access unit to discuss industry obstacles.

[Secretary General, Mr Langridge]

AGREED to remove the “ESKOM War Room” from future agendas.

[Cindy Maree]

5. REPORT BY THE SECRETARY GENERAL

The committee **NOTED** a written report by the secretary general that was pre-circulated to members.

Members expressed disappointment that NERSA and DoE do not always distribute consultation papers to SAIPPA. Members mentioned that the dates for the next planned SAIPPA members meeting clashes with a key industry event in London. Members suggested that an event on the subject of “gas to power” projects will be popular at this time.

6. REPORT BY THE EMBEDDED GENERATION AND NETWORK ACCESS GROUP

The committee **NOTED** a written report from the EGNA group tabled by Mr Langridge with appreciation. A copy of the latest BUSA energy subcommittee meeting was also tabled and discussed.

AGREED

- a. To draft a SAIPPA position paper on the grid code. [SG]
- b. To obtain copies of the National Treasury documentation on the Long Term Electricity Pricing Trajectory, and Electricity Supply Policy, for distribution to SAIPPA members. (Items mentioned in the BUSA minute of 1 March 2016, points 10 & 11.) [IL]
- c. To encourage the SAIPPA Gas Workgroup to become active and to pursue holding a members event on the subject of “gas to power”. Mr Langridge to contact Mr Glossop [IL]

[Secretary General, Mr Langridge, Mr Glossop]

7. SAIPPA IPP INDABA

Members **NOTED** a report on the IPP Indaba that was held on 18 March tabled by the secretary general. The secretary general advised that the results of the member survey were not particularly conclusive.

8. FINANCIAL STATEMENTS AND MEMBERSHIP

The corporate secretary tabled management financial accounts for the year ended February 2016 as well as an up to date membership register.

AGREED

- a. To forward a list of outstanding event debts to the secretary general for follow up.
- b. To remove Barlow's Power as a member due to non-payment of fees.

[Roberta Govender]

9. MEMBER BREAKFAST AND SEMINAR EVENTS

The secretary general tabled a short report with proposals for future events. Members supported an event on the gas industry, as well as case studies on embedded generation. There was also interest in getting a local medical services group who installed photovoltaic power systems on all their facilities to present members with their project. Mr Langridge advised that his workgroup was surveying the legal requirements of the metros for small scale embedded generation and that their findings may be presentable by the next event.

10. DATE OF THE NEXT MEETING

6th June 2016

11. CLOSURE

The chairman thanked members and closed the meeting.

Thus read and confirmed:

CHAIRPERSON

DATE



Financial Statements

Revenue Statement year to date May 2016

	Last Year	March	April	May	YTD	Budget
Revenue						
Events	42,250	6,000	800	1,700	8,500	40,000
Interest Received	9,556	1,722	2,107	2,017	5,846	8,000
Membership Dues	508,288	453,175	20,625	0	473,800	450,000
Unallocated	2,238	0	334	0	334	0
Total Revenue	562,331	460,897	23,866	3,717	488,480	498,000
Expenses						
Audit Fees	(8,240)	0	0	0	0	0
Bank Charges	(61)	0	0	(300)	(300)	0
Consultants	(165,000)	(17,000)	(17,000)	(17,000)	(51,000)	(204,000)
Event Costs	(54,290)	(50)	0	0	(50)	(50,000)
Internet & Email	(2,938)	(286)	(410)	(607)	(1,303)	(3,000)
Marketing	(10,176)	(20,280)	(718)	0	(20,999)	(30,000)
Postage	(922)	0	0	0	0	0
Printing	(5,436)	0	0	0	0	(5,000)
Secretariat	(120,000)	(12,000)	(12,000)	(12,000)	(36,000)	(144,000)
Stationary	0	(798)	0	0	(798)	0
Travel Costs	(5,299)	0	(810)	(2,672)	(3,481)	(20,000)
Web Support	(426)	0	0	0	0	(1,000)
Total Expenses	(372,788)	(50,414)	(30,938)	(32,579)	(113,931)	(457,000)
Surplus/Loss	189,542	410,483	(7,072)	(28,861)	374,550	41,000
Surplus B/F Retained	30,779	220,321	630,804	623,732	220,321	0
Surplus	220,321	630,804	623,732	594,871	594,871	41,000

We confirm that the values reflected are in agreement with the bank records at our disposal.


JEAN VENTER – V&W&Co

Professional Accountant SA Pr:3348

Assets and Liabilities at May 2016

	Last Year	March	April	May	Budget
Assets					
Bank Balance 1	14,787	14,787	14,787	14,787	0
Bank Balance 2	600,304	619,887	612,815	583,954	0
Debtors	5,550	5,250	5,250	5,250	0
Total Assets	620,641	639,924	632,852	603,991	0
Liabilities					
Creditors	(400,320)	(9,120)	(9,120)	(9,120)	0
Total Liabilities	(400,320)	(9,120)	(9,120)	(9,120)	0
Grand Total	220,321	630,804	623,732	594,871	0



Membership Report - May 2016

Company Name	Membership Class	Fees Received 2015	Fees Received 2016	Notes	Membership %	Female %	Disabled %
Cennergi	Corporate Membership - Large Company	31 500,00	35 000,00				
Industrial Development Corporation	Corporate Membership - Large Company	21 000,00	35 000,00				
KPMG	Corporate Membership - Large Company	13 125,00	35 000,00				
Mondi	Corporate Membership - Large Company	44 000,00		** 2014 fees (R12 500) only rec'd in 2015			
Pretoria Portland Cement Co. Ltd	Corporate Membership - Large Company	31 500,00	35 000,00				
SAPPI Southern Africa Ltd	Corporate Membership - Large Company	31 500,00	35 000,00				
Tongaat Hulett (Ltd)	Corporate Membership - Large Company	31 500,00	35 000,00				
RCL Foods Sugar & Milling (Pty) Ltd (prev. TSB Sugar)	Corporate Membership - Large Company	31 500,00	35 000,00		16%		
Bosch Projects (Pty) Ltd	Corporate Membership - Medium size Company	21 000,00	22 600,00		2%		
ADC Projects (Pty) Ltd	Corporate Membership - Small Company	10 500,00	11 300,00				
African Carbon Energy (Pty) Ltd	Corporate Membership - Small Company	10 500,00	11 300,00				
Authentic Oil & Gas Synergy Services Pty Ltd	Corporate Membership - Small Company						
Bio2Watt (Pty) Ltd	Corporate Membership - Small Company	10 500,00	11 300,00				
Clarke Energy South Africa (Pty) Ltd	Corporate Membership - Small Company	10 500,00	11 300,00				
Clean Energy Africa Investments	Corporate Membership - Small Company	7 000,00	11 300,00				
DSD Power Africa (Pty) Ltd	Corporate Membership - Small Company	-	11 300,00	New member joined in Feb 2016			
FSLR Development South Africa	Corporate Membership - Small Company	10 500,00	11 300,00				
Hamon SA (Pty) Ltd	Corporate Membership - Small Company	10 500,00	11 300,00				
Itochu Corporation	Corporate Membership - Small Company	-	8 475,00	New member joined in Mar 2016			
Jeka Resources	Corporate Membership - Small Company						
Kgatelelo Pele Energy Solutions (Pty) Ltd	Corporate Membership - Small Company						
MBHE African Power Pty Ltd	Corporate Membership - Small Company	10 500,00					
N & M Technologies	Corporate Membership - Small Company	5 250,00	11 300,00				
PEC Engineers (Pty) Ltd	Corporate Membership - Small Company	10 500,00	11 300,00				
Power Alt	Corporate Membership - Small Company	1 750,00	11 300,00				
Prana Energy (Pty) Ltd	Corporate Membership - Small Company	10 500,00					
Sebenzana Consulting (Pty) Ltd	Corporate Membership - Small Company	10 500,00	11 300,00				
Sembcorp Silulumanzi	Corporate Membership - Small Company	10 500,00	11 300,00				
Solek	Corporate Membership - Small Company	10 500,00	11 300,00				
Sunelex Energy	Corporate Membership - Small Company	-		New member joined in Jan 2016			
Vula Green Energy	Corporate Membership - Small Company						
Wärtsilä South Africa	Corporate Membership - Small Company	10 500,00	11 300,00		40%		
South African Sugar Association	Associations/NPO's	12 000,00	12 000,00		2%		
Mr Dave Long	Individual Membership - Professional	1 050,00					
Mr Donald McGillivray	Individual Membership - Professional	175,00	1 100,00				
Mr Doug Kuni	Individual Membership - Professional						
Mr Edmund JL Cele	Individual Membership - Professional	700,00	1 100,00				
Mr Francois Retief	Individual Membership - Professional	1 050,00	1 100,00				
Mr Ian Langridge	Individual Membership - Professional	1 050,00	1 100,00				
Mr Ike Maboe	Individual Membership - Professional	-		New member joined in Mar 2016			
Mr Letsitsi Machela	Individual Membership - Professional	262,50					

Mr Lulama Gaga	Individual Membership - Professional							
Mr Marshall Koopman	Individual Membership - Professional							
Mr Mohau Thage	Individual Membership - Professional	-			New member joined in Feb 2016			
Mr Motseki Vincent Letaba	Individual Membership - Professional							
Mr Oliver Barker	Individual Membership - Professional	-		1 100,00	New member joined in Feb 2016			
Mr Phumelele Madala	Individual Membership - Professional	-		1 100,00	New member joined in Feb 2016			
Mr Pieter Van Dam	Individual Membership - Professional		1 050,00	1 100,00				
Mr Seelan Pillay	Individual Membership - Professional		1 050,00	1 100,00				
Mr Sisa Njikelana	Individual Membership - Professional		1 050,00	1 100,00				
Mr Sydney Zeederberg	Individual Membership - Professional		1 050,00	1 100,00				
Mr Yousuf Haffee	Individual Membership - Professional		1 050,00	1 100,00				
Mrs Jane Molony	Individual Membership - Professional		1 050,00	1 100,00				
Ms Keketso Mokoena	Individual Membership - Professional	-		825,00	New member joined in Mar 2016			
Ms Kholekile Mbanga	Individual Membership - Professional		525,00	1 100,00				
Ms Sue Rohrs	Individual Membership - Professional		1 050,00	1 100,00				
Ms Thandazile Mazibuko	Individual Membership - Professional					40%	34%	2%

PROVINCE

Gauteng	%
Kwa-Zulu Natal	75%
Western Cape	13%
Eastern Cape	5%
Mpumalanga	2%
	5%

TOTAL MEMBERS - 57

Barloworld Power	Corporate Membership - Large Company	-	-	Membership revoked by MANCOM - April 2016
Abeinsa Business Development (Abengoa)	Corporate Membership - Small Company	7 875,00	-	Cancelled membership - Apr 2016 (comp restructure)
African Renewables (Pty) Ltd	Corporate Membership - Small Company	-	-	Cancelled membership - Sept 2015 (Financial constraints)
Bergwind Energy (Pty) Ltd	Corporate Membership - Small Company	5 250,00	-	Cancelled membership - June 2015 (Comp is very small & cannot keep up with membership payments)
Cresco Project Finance	Corporate Membership - Small Company	-	-	Cancelled membership - April 2015 (Financial constraints)
Dr Danisa Eileen Baloyi	Individual Membership - Professional	525,00	-	Cancelled membership - Dec 2015 - no value received
Exxaro Resources	Sustaining Membership		-	Cancelled membership - Sept 2015 (replaced by subsidiary, Cennergi)
Mooi Hydro (Pty) Ltd	Corporate Membership - Small Company	10 500,00	-	Cancelled membership Mar2016 - financial constraints
Mr Brian Day	Individual Membership - Professional	350,00	-	Only required membership for Jan - Apr 2015
Mr Julian Eslait	Individual Membership - Professional	-	-	Cancelled membership - Dec 2015 (moved to another BU, not involved in IPP)
Mr Wiehann van Zyl	Individual Membership - Professional	-	-	Cancelled individual membership, converted to small corporate for Solek
Orion Engineered Carbons (Pty) Ltd	Corporate Membership - Medium size Company	21 000,00	-	Cancelled membership - Dec 2015 (Not required any longer)
SUZLON Wind Energy South Africa (Pty) Ltd	Corporate Membership - Small Company	-	-	Cancelled membership - April 2015 (left South Africa)
Umfoloji Sugar Mill (Pty) Ltd	Corporate Membership - Large Company	31 500,00	-	Cancelled membership in Dec 2015, drought caused cutback in expenditure

Total Membership Fees received	508 287,50	473 800,00
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