

**POLICY GUIDELINES FOR SAIPPA FOR CONSIDERATION  
BY THE GENERAL MEMBERS MEETING FOR ADOPTION AT  
THE GENERAL MEMBERS MEETING ON 18 NOVEMBER 2015**

**1. ENGAGEMENT WITH FOREIGN COMPANIES, LOCAL, REGIONAL, CONTINENTAL AND GLOBAL BODIES INCLUDING AFFILIATION TO LOCAL, REGIONAL, CONTINENTAL AND GLOBAL BODIES**

- SAIPPA shall engage with as many local, regional, continental and global bodies as much as possible as long as they are active in the independent power production industry
- Affiliation to local, regional, continental and global bodies shall be endorsed by the Management Committee through either formal meetings or round robin resolutions and such shall be ratified by a subsequent General Members Meeting
- Affiliation shall be guided by the relevance of and expected benefits from the organisation or institution in so far as SAIPPA's needs and programmes are concerned
- With regards to local and foreign companies no formal relations shall be established save for invitation to share information on outstanding achievements.

NOTE: There may be valuable relations with certain bodies in specific fields and the Management Committee will have to ensure if these are well worth pursuing.

**2. AFFILIATION OF FOREIGN COMPANIES TO SAIPPA**

- Any company, outside the SADC region, will be allowed to join SAIPPA regardless of it being a local or foreign based provided that it meets the constitutional criteria of having an interest in the IPP industry in Southern Africa.
- Any member based outside the SADC region shall be allocated international member class status and the affiliation fee shall be same rate as for the large corporate member class.

NOTE: Voting rights of international members had to be decided on at a quorate meeting of the members.

International members shall have the right to participate in activities of SAIPPA however shall not have the right to vote.

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International members shall have the right to participate in activities of SAIPPA including the right to vote.

**3. MARKETING OF PRODUCTS, SERVICES OR TECHNOLOGIES TO MEMBERS THROUGH SAIPPA INCLUDING CONFERENCE OFFERS**

- 3.1. SAIPPA will not be involved in the marketing of products and services of members and non-members.
- 3.2. Sponsorship offers for members meetings or events are acceptable.
- 3.3. With regards to SAIPPA events, external conference offers, vendor participation or sponsorships shall be:
  - 3.3.1. Allowed as long as they do not dilute the own offerings of SAIPPA
  - 3.3.2. Permitted on a first come first offered basis for any event
- 3.4. Vendor sponsors can only be mentioned on the actual marketing material of an event as a sponsor by reference, but not as branding on the SAIPPA general website or in the form of advertisements.
- 3.5. Acknowledgement of the sponsor's contribution in the SAIPPA website shall be permitted on condition that such acknowledgement shall not exceed 90 days.
- 3.6. Marketing approaches by companies should be forwarded to the general secretary for circulation to members.
  - 3.6.1. The general secretary will circulate the content if it is likely to be of high interest to members, or otherwise to decline the offer.
  - 3.6.2. The general secretary will include any marketing proposal into the funding plan for any of the member events, at risk of the requesting company.
- 3.7. SAIPPA members (excluding contacts) will be listed on the SAIPPA website to ensure that marketers and vendors know the scope of the audience but members will be allowed to remove their names from the listing if they so desire.

**4. ATTENDANCE TO EVENTS – CONFERENCES, SYMPOSIA, ROUNDTABLES, WORKSHOPS, ETC.**

- 4.1. The criteria for participating in conferences, symposia, roundtables, workshops, colloquiums, etc., shall be:
  - 4.1.1. The merit of any event which must also display undisputable benefit for all members
  - 4.1.2. The cost of participation should be reasonable, affordable as well as commensurate with the benefits that will derive from the event and within budget
  - 4.1.3. As much as is practically possible any event ought to afford SAIPPA opportunity to articulate itself including chairing sessions or present papers, or to utilise the event to best advantage for SAIPPA.
- 4.2. SAIPPA will only pay for travel and accommodation for event attendance by its representative/s if the SAIPPA Management Committee requested representation to that event.
- 4.3. Regarding invitations by other organisations or institutions, generally there should be free travel costs associated with participation if the event is in other parts of the country outside Gauteng.
  - 4.3.1. Any different arrangement, including payment by SAIPPA, will be approved by the Management Committee

4.4. As for participation in external events and stakeholders bodies as speakers or representatives

4.4.1. SAIPPA shall adopt a set of recorded formal (policy) positions of the association that will be agreed to by the members as a guide for engagement in various events.

4.4.2. The chairperson or any other member representing SAIPPA shall conduct a round robin consultation with the Management Committee before accepting an engagement

4.4.3. It shall also be ensured there is no conflict of interest for any member when representing SAIPPA in an event

4.4.4. Representation shall be rotational amongst members of the Management Committee especially in situations where specific expertise is required.

NOTE: The constitution mandates the chairperson of SAIPPA to speak on behalf of the association.